



## Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council (Aboriginal Corporation)

### Our Guiding Principles:

Respect each other and follow the law straight; conciliatory; peaceful and calm; kind-hearted; united and strong

<b>Position:</b> Case Manager - Intensive Family Support Program.
<b>NPYWC Program:</b> Child and Family Wellbeing Service.
<b>Employment Details:</b> Permanent, Full Time (38 hours)
<b>Location:</b> APY Lands
<b>Base Salary:</b> \$69,155 - \$78,242 per year (negotiable based on experience) with additional benefits.
<b>Additional Information:</b> Due to the nature of this role, applicants are required to be female. In this position an applicant's gender is a genuine occupational qualification and is authorised by division 2, section 14 & 31 of the Anti-Discrimination Act 1997, as amended.

### Who We Are:

Aboriginal women of the Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Lands created NPY Women's Council to give a voice to women in this region.

A service delivery, advocacy and support organisation, NPY Women's Council is governed and directed by Aboriginal women across 26 desert communities in the cross-border regions of Western Australia, South Australia and the Northern Territory.

### Our Mission:

Our core purpose is to work with the women and their families of the Ngaanyatjarra, Pitjantjatjara and Yankunytjatjara region in central Australia.

We help increase their capacity to lead safe and healthy lives with improved life choices.

### Your Team:

The Walytjapiti (Caring for family together) Program's vision is for Anangu families to remain healthy and positive about the future. To live in strong and independent communities where there is increased socioeconomic equality, children are in school and adults are meaningfully engaged.

These are communities where people are proud of their cultural identity, celebrate its rich and dynamic nature and raise happy, healthy children.

### Your Role:

In the role of Case Manager - Intensive Family Support you will work collaboratively with the Walytjapiti team to support families with children aged 0-12 years, where neglect has been substantiated or where there is a high risk of neglect occurring and who are engaged with the child protection system.

# Your Responsibilities:

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- Assist families to increase their knowledge and skills to support good parenting for children and babies through family oriented, client centred case management including developing a case plan, engage in reviews of these case plans, obtaining consent to participate in the program and facilitate communication between all parties.
- Provide education, training, advocacy and practical support to carers and/or families needing ongoing support. This will include communication, coordination, liaison and referrals with other NPYWC Programs, community health services, clinics, child welfare agencies, and other human service agencies operating in the NPY region, ensuring that the strengths and needs of the family have been assessed.
- Develop and maintain partnerships with relevant organisation staff such as Aboriginal Legal Services, Police Services, Child Protection Departments Workers
- Provide appropriate advocacy for carers and children to have access to culturally appropriate support, education, resources and services so that personal development and self-worth of clients is promoted.
- Appropriately assist specified families in regard to underlying issues that affect general health and well-being, including educational, emotional and developmental needs of children in referred families through family oriented, client centred case management
- Support community and regional based initiatives that will ultimately help improve the quality of life, health and safety of clients
- Administer and maintain accurate records, data collections and reports as required by the funding. This includes client case file management; workshop statistics; filing of meeting minutes; administration of Emergency Relief and brokerage funds; and reports to team meetings, the CFWS Manager, NPYWC Directors and Communities.
- Working in a Malparara (together/side by side) partnership with an Anangu (Aboriginal) worker.
- Be responsible for the maintenance and accountability of vehicle and project equipment.
- Attend and provide reports to NPYWC Directors, General Meetings and other meetings as required.
- Attend training courses as required.
- Other reasonable and lawful duties as directed.

## Skills and Experience:

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- Experience in, and a commitment to, community development.
- Knowledge of relevant Child Protection legislation
- Understanding of vicarious trauma, including self-care
- Familiarity of working in a remote community or setting where flexibility and extensive travel is required.
- An understanding of the issues that affect the health and wellbeing of Aboriginal people in remote communities.
- Ability to work in a cross-cultural environment, including working in partnership with Anangu staff and taking direction from management.
- Good written and verbal communication skills across diverse groups

## Qualifications:

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- Tertiary qualifications in Social Work, Early Childhood or Community Development and/or relevant experience.

## Remuneration:

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- Base Salary: \$69,155 - \$78,242 per year.
- 9.5% Superannuation
- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

## Employment Conditions:

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- Work in a manner consistent with NPY Women's Council Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPY Women's Council policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPY Women's Council.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.
- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require all staff to have a current Australian manual driver's licence.
- A current First Aid certificate or a willingness to undertake training.
- Experience in operating a manual 4WD vehicle or a willingness to undertake training.
- A good level of health and fitness that matches the requirements of the role. If so required by NPY Women's Council you may be required to undergo a pre-employment medical assessment.

**We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.**

**All information will be held in the strictest of confidence.**

To find out more about this position, please contact Gemma Harvey, Team Leader, on 08 8958 2308 or visit <http://www.npywc.org.au/recruitment/> for more information about the role and what it's like to work for us.

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Signed by Employee

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Date