

**Position:** Specialist Legal Educator

**NPYWC Program:** Domestic and Family Violence Service (DFVS)

**Employment Details:** 1 year, fixed term contract subject to funding

**Location:** Based in Alice Springs with some travel to the NPY Region

**Base Salary:** \$85,331.71 – \$93,580.42 (negotiable based on experience) with additional benefits

**Additional Information:** Due to the nature of this role, applicants are required to be female identified. In this position an applicant's gender identification is a genuine occupational qualification and is authorised by division 2, section 14 and 31 of the Anti-Discrimination Act 1997, as amended.

## What we do:

We are an Anangu-led organisation, governed by women's law, authority and culture. We deliver health, social and cultural services for all Anangu.

## Our Values:

We believe in the strength of Anangu people, culture, and the collective agency of women. We are dedicated to delivering more and better choices for our communities. We are committed to Malparara way – a cross cultural practice framework specific to NPYWC that respects the contribution Anangu and non-Indigenous people, working alongside each other, bring to the organisation

We are a trauma-informed organisation and this guides our work.

## Your Team:

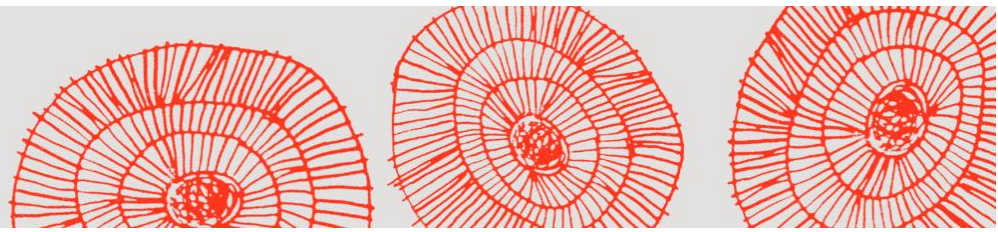
'Atunypa Wiru Minyma Uwankaraku' Service is a domestic and family violence support and advocacy service for Aboriginal women and children living in the NPY region. The service is informed by a holistic relational understanding of violence which acknowledges the key role of family and community relationships in working effectively with indigenous clients. The Service provides crisis response support and case management for women and children experiencing domestic and/or family violence with an emphasis on facilitating access to the justice system.

## Your Role:

The role of the Legal Educator is to increase the legal knowledge capacity of the DFVS team to navigate the justice system and; produce and deliver culturally appropriate educational materials relating to DFV and the legal rights of women and children living in the NPY region.

The Legal Educator will also have input into DFVS legal advocacy as required.

It is not a requirement of this role that the Legal Educator be a practising solicitor. They are not required to provide formal legal advice.



## Your Responsibilities:

### General

- Maintain professional knowledge of relevant law and court processes in each of the Tristate jurisdictions in which NPYWC operates to provide informal legal information, referral, guidance and advocacy to clients and DFVS staff relating to: domestic and family violence, child welfare and protection, cross- border justice, bail conditions, sentencing and parole, criminal injuries compensation, evidence and Family Law matters that result from domestic violence.

### Increase DFVS Legal Knowledge

- Work side by side with DFVS staff to build their legal knowledge and confidence in interacting with the justice system as it relates to DFVS matters.
- Provide discrete training and mentoring for individual staff members as required.

### Producing Culturally Safe Resources

- Assist with the implementation of operational guidelines for responding to domestic and family violence legal issues.
- Assist in the development and/or updating of relevant domestic and family violence and organisational policies.
- In collaboration with Caseworkers, design and deliver a Community Legal Education program for the NPY communities aimed at raising legal awareness and challenging community tolerance of violence against women in the NPY region. This may be delivered in partnership with other key community stakeholders.

### Legal Advocacy and Community Partnerships

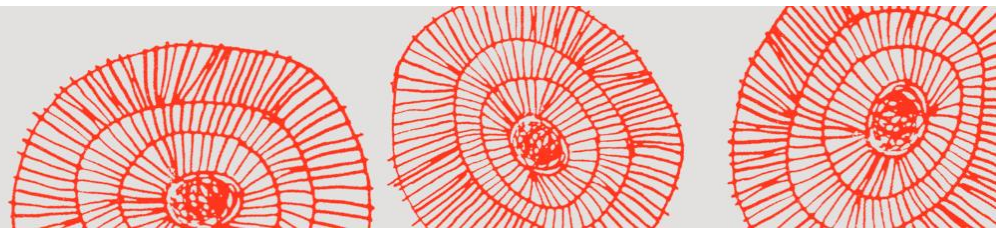
- Liaise, consult and build networks with key community legal services such as NAAJA, CAAFLU, CAWLS and other relevant community and government organisations to maximise community impact and program sustainability.
- Ensure accurate and contemporaneous data recording using the Service's Database(s).
- Ensure accurate and timely reports for internal and external stakeholders.
- Provide appropriate external representation.

## Skills and Experience:

- Knowledge and understanding of the issues affecting Aboriginal women and children who experience domestic violence in remote communities.

## Qualifications:

Qualifications in Law/Legal Studies and/or extensive experience working in a domestic and family violence legal context.



- Demonstrated experience designing and delivering a community legal education program.
- Demonstrated ability to communicate legal information and concepts to a non-legal audience in both oral and written form. Cross-cultural communication skills are an advantage.
- Ability to work well under pressure, balance competing demands and manage a large workload.
- Ability to be flexible and work co-operatively in a team, with a non-judgemental, trauma informed approach.
- A high level of computer literacy.

#### **Desirable**

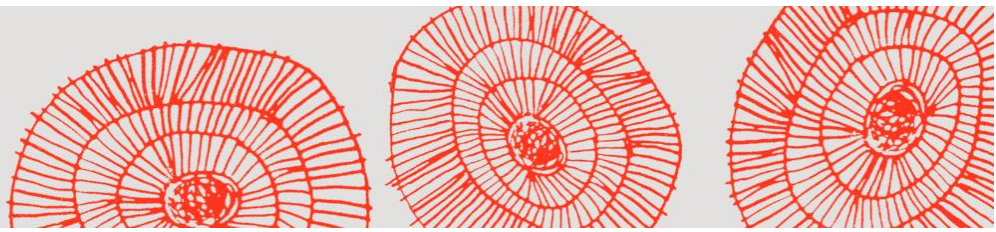
- Experience in working with the criminal justice system and the relevant domestic violence legislations (NT, SA & WA).
- Western Desert language skills or willingness to learn.

## **Remuneration:**

- Base Salary: \$85,331.71 – \$93,580.42 (negotiable based on experience) per year
- Plus 10% Superannuation
- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

## **Employment Conditions:**

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.
- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require some remote based and travelling staff to have a current Australian driver's licence.



- We require some remote based and travelling staff to be able to operate a manual 4WD vehicle or have a willingness to undertake training.
- All employees are required to have a First Aid certificate or have a willingness to undertake First Aid training.
- A good level of health and fitness that matches the requirements of the role is required. If necessary NPYWC may require an employee to undergo a pre-employment medical assessment.

**We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.**

**All information will be held in the strictest of confidence.**

To find out more about this position, please contact DFVS Manager, Louise O'Connor on 08 8958 2375 or visit <https://www.npywc.org.au/jobs/> for more information about the role and what it's like to work for us.

**ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION**

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Employee Name (Please Print)

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Employee Signature

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Date