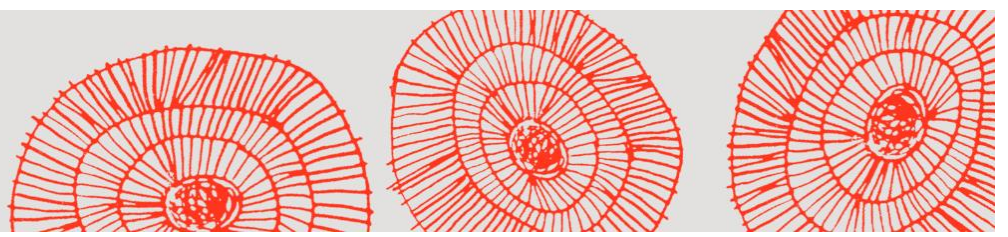


<b>Position:</b> Project Officer – Palyawanungku Palyantjaku Project
<b>NPYWC Program:</b> Child and Family Wellbeing Service
<b>Employment Details:</b> Full Time, 38 hours per week. 1-year fixed term contract
<b>Location:</b> Based in Alice Springs with regular travel to NPY communities
<b>Base Salary:</b> \$86,937.53 - \$98,361.83 p.a. (negotiable based on experience) with additional benefits

<h2>What we do:</h2> <p>We are an Anangu-led organisation, governed by women's law, authority and culture. We deliver health, social and cultural services for all Anangu.</p>	<h2>Our Values:</h2> <p>We believe in the strength of Anangu people, culture, and the collective agency of women. We are dedicated to delivering more and better choices for our communities. We are committed to Malparara way – a cross-cultural practice framework specific to NPYWC that respects the contribution Anangu and non-Indigenous people, working alongside each other, bring to the organisation</p> <p>We are a trauma-informed organisation, and this guides our work.</p>
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<h2>Your Team:</h2> <p>The Palyawanungku Palyantjaku Program sits within the Child and Family Wellbeing Service which is made up of three programs: Child Nutrition, Child and Family Intensive Support Service (Walytjapiti) and Child Advocacy.</p> <p>The primary focus of the Child and Family Wellbeing Service (CFWS) is to deliver targeted, efficient and effective community services within the NPY region, seeking the best possible outcomes regarding improving the quality of life for Anangu children and communities.</p> <p>The Palyawanungku Palyantjaku Program is focused on finding better ways to support Anangu children and families with many worries.</p>	<h2>Your Role:</h2> <p>The Project Officer will work alongside the Senior Project Officer and Anangu Project Support Workers in developing and delivering the Palyawanungku Palyantjaku Program. You will help coordinate the activities associated with the projects and provide support to the Senior Project Officer.</p> <p>This role will be the key interface between the community and the Palyawanungku Palyantjaku Program and will play a crucial role in the co-design process.</p>
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## Your Responsibilities:

- **Collaborative Partnership:** Foster a strong Malparara (side by side) partnership with the Senior Project Officer and Anangu Project Support Workers.
- **Multidisciplinary Approach Review and Community Mapping:** Contribute actively to the review of existing multidisciplinary methods for supporting children and families in the remote context, ensuring alignment with best practices. Actively contribute and support the Community Service mapping process.
- **Community Engagement Expertise:** Attend, facilitate and support ongoing community consultations through a diverse array of engagement methods, including organising community meetings, workshops, bush picnics, and one-on-one consultations.
- **Pilot Program Development:** Actively contribute and support the development of the pilot program that is informed by Anangu ideas and solutions to improve multidisciplinary responses in the region.
- **Participatory Action Research:** Actively participate in the ongoing evaluation process, employing a participatory action research approach to garner community input and continuously enhance program effectiveness.
- **Data Management & Reporting:** Maintain appropriate records and support the Senior Project Officer with required reporting, ensuring transparency and accountability.
- **Extensive Regional Travel:** Undertake extensive travel across the 26 remote communities in the NPY region, fostering meaningful connections, and collecting invaluable input from community members for the refinement of the program.
- **Resource Management:** Assume responsibility for the upkeep and responsible use of vehicles and project equipment.
- **Stakeholder Engagement:** Engage with, and potentially coordinate a wide variety of external stakeholders, as well as attending and contributing to NPYWC internal meetings.
- **Other reasonable and lawful duties as directed**

## Skills and Experience:

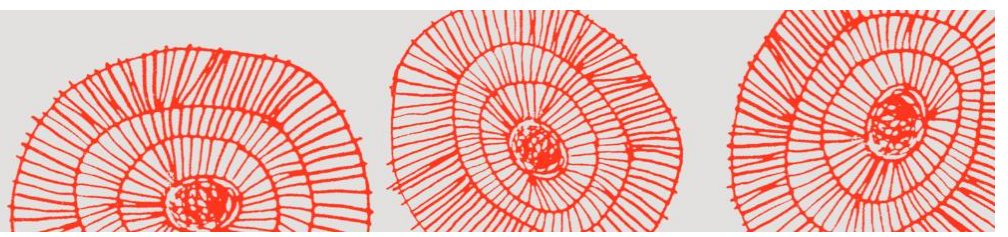
- Ability to work with a high level of autonomy
- An understanding of the issues that affect the health and wellbeing of Aboriginal people in remote communities.
- Good people skills and experience supporting workshops or other types of community consultation

## Qualifications:

- Project management experience desirable but not essential

## Remuneration:

- Base Salary: \$86,937.53 - \$98,361.83 p.a.
- 11.5 % Superannuation
- Relocation Allowance



- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

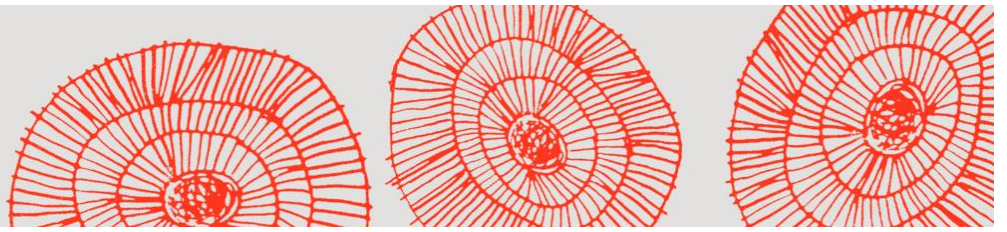
## Employment Conditions:

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change, and staff may be required to co-share a NPYWC leased or owned property.
- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require some remote based and travelling staff to have a current Australian driver's licence.
- We require some remote based and travelling staff to be able to operate a manual 4WD vehicle or have a willingness to undertake training.
- All employees are required to have a First Aid certificate or have a willingness to undertake First Aid training.
- All employees are required to meet the relevant State and Territory mandatory vaccination requirements.
- A good level of health and fitness that matches the requirements of the role is required. If necessary NPYWC may require an employee to undergo a pre-employment medical assessment.

**We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.**

**All information will be held in the strictest of confidence.**

To find out more about this position, please contact Annelise Alphonse, Senior Project Officer, on 0491 973 801 or visit <https://www.npywc.org.au/jobs/> for more information about the role and what it's like to work for us.



**ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION**

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Employee Name (Please Print)

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Employee Signature

Date