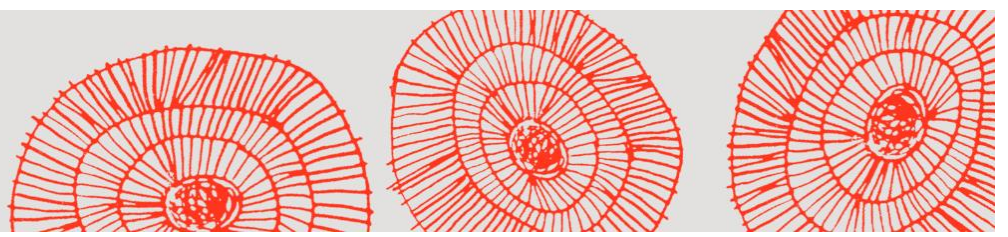


<b>Position:</b> Project Officer – Improving Aboriginal Food Security in NT
<b>Program:</b> Child and Family Wellbeing Service – Child Nutrition.
<b>Classification:</b> Full Time, Fixed Term for 1 year (with possibility of extension, subject to funding)
<b>Location:</b> Alice Springs with extensive travel to the NPY region communities.
<b>Base Salary:</b> \$86,937.53 – \$98,361.83 p.a. (negotiable based on experience) with additional benefits

<h2>What we do:</h2> <p>We are an Anangu-led organisation, governed by women's law, authority and culture. We deliver health, social and cultural services for all Anangu.</p>	<h2>Our Values:</h2> <p>We believe in the strength of Anangu people, culture, and the collective agency of women. We are dedicated to delivering more and better choices for our communities. We are committed to Malparara way – a cross cultural practice framework specific to NPYWC that respects the contribution Anangu and non-Indigenous people, working alongside each other.</p> <p>We are a trauma-informed and child safe organisation and this guides our work.</p>
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<h2>Your Team:</h2> <p>The Child and Family Wellbeing Service is made up of three programs; Child Nutrition, Child and Family Intensive Support Service (Walytjapiti) and Child Advocacy.</p> <p>The primary focus of the Child and Family Wellbeing Service (CFWS) is to deliver targeted, efficient and effective community services within the NPY region, seeking the best possible outcomes with regard to improving the quality of life for Anangu children and communities.</p>	<h2>Your Role:</h2> <p>The project officer role has been created to support existing work being done in remote communities where food security is an issue.</p> <p>The project aims to improve food security and nutrition amongst families living in two Northern Territory remote communities.</p> <p>In the role of project officer, you will work closely with the NPYWC nutrition team and local families, with children of all age groups. You may also engage with a number of external stakeholders such as clinics, schools and childcare centres.</p> <p>The position will be based in Alice Springs but with extensive travel to two communities in the southern NT region</p>
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<h2>Your Responsibilities:</h2> <ul style="list-style-type: none"> <li>Utilise a community development framework that involves Anangu in all stages of the planning, delivery and evaluation of activities related to improving food security;</li> </ul>
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- Work closely with Anangu co-workers and Senior Anangu to determine the timing, content, method of delivery, location, resources and participants of workshops and evaluation;
- Work within CFWS Practice Frameworks and with CFWS staff accordingly;
- Facilitate and co-facilitate workshops, bush picnics and other food related activities with a view to increasing knowledge, interest, skills and demand for healthy food at the local store;
- Provide families and individuals with practical budgeting/food literacy programs;
- Develop and applying best practice nutrition promotion approaches to increase demand for healthy choices in foods and drinks;
- Work within a trauma-informed, community development framework;
- Travel to the NPY lands to work with clients and deliver workshops as required;
- Liaise with internal and external stakeholders as needed to deliver workshops or program requirements; and
- Maintain high quality records, diligently collect relevant data, and prepare reports in accordance with reporting requirements, ensuring transparency and accountability

## Skills and Experience:

- Demonstrated experience in the development and implementation of community nutrition interventions with a strong public health/health promotion focus.
- An understanding of trauma informed practice;
- Cross-cultural written and verbal communication skills;
- Skills and adaptability in food handling and cooking in different settings.
- Capacity to be flexible and work cooperatively in a team.
- Ability to work with minimal supervision including being able to plan and use time effectively, report and keep records.
- Experience working with Aboriginal communities in Central Australia an advantage

## Qualifications:

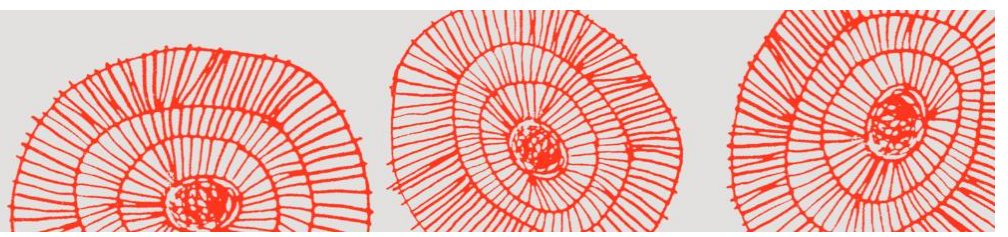
- Tertiary qualifications in Health Promotion, Nutrition, Community Development
- Relevant experience accepted

## Remuneration:

- Base Salary: \$86,937.53 – \$98,361.83 p.a.
- 11.5 % Superannuation
- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

## Employment Conditions:

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.



- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.
- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require some remote based and travelling staff to have a current Australian driver's licence.
- We require some remote based and travelling staff to be able to operate a manual 4WD vehicle or have a willingness to undertake training.
- All employees are required to have a First Aid certificate or have a willingness to undertake First Aid training.
- All employees are required to meet the relevant State and Territory mandatory vaccination requirements.
- A good level of health and fitness that matches the requirements of the role is required. If necessary NPYWC may require an employee to undergo a pre-employment medical assessment.

**We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.**

**All information will be held in the strictest of confidence.**

To find out more about this position, please contact Suzanne Bryce, Nutrition Team Leader (0455 328 613) visit <https://www.npywc.org.au/jobs/> for more information about the role and what it's like to work for us.

#### **ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION**

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Employee Name (Please Print)

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Employee Signature

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Date