

**Position:** Kinship Case Manager

**NPYWC Program:** Child and Family Wellbeing Service

**Employment Details:** Permanent, Full Time, 38 hours per week

**Location:** Based in Alice Springs with extensive travel to the NPY lands.

**Base Salary:** \$86,937.53 - \$98,361.83 p.a. (negotiable based on experience) with additional benefits

## What we do:

We are an Anangu-led organisation, governed by women's law, authority and culture. We deliver health, social and cultural services for all Anangu.

## Our Values:

We believe in the strength of Anangu people, culture, and the collective agency of women. We are dedicated to delivering more and better choices for our communities. We are committed to Malparara way – a cross cultural practice framework specific to NPYWC that respects the contribution Anangu and non-Indigenous people, working alongside each other, bring to the organisation

We are a trauma-informed organisation and this guides our work.

## Your Team:

The Child and Family Wellbeing Service is made up of three programs; Child Nutrition, Intensive Family Support and Child Advocacy.

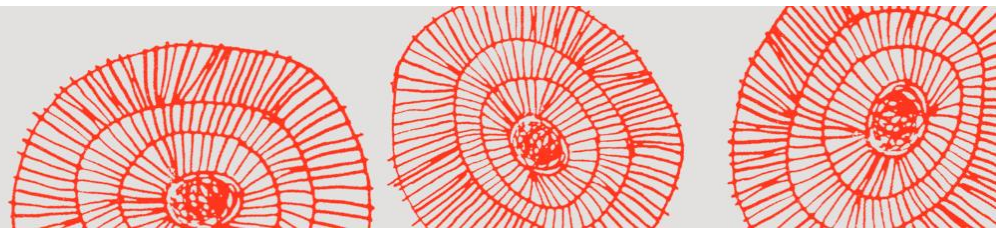
The primary focus of the Child and Family Wellbeing Service (CFWS) is to deliver targeted, efficient and effective community services within the NPY region, seeking the best possible outcomes with regard to improving the quality of life for Anangu children and communities.

In the role of Kinship Case Manager you will primarily work with the Walytjapiti and Child Advocacy programs.

## Your Role:

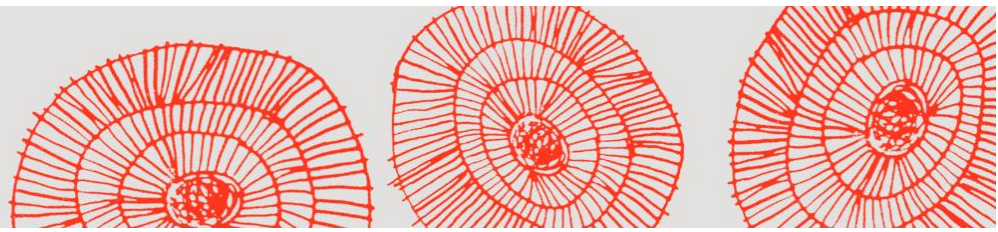
The primary function of the Kinship Case Manager is to support kinship carers in the NPY lands. Based remotely and providing holistic and intensive case management, you will offer placement stability support to both carers and children placed in their care.

Additionally, you will work alongside Anangu families to identify and locate potential carers and support them through SA Department of Child Protection's (DCP) assessment process. Family scoping activities will be integral to the role and will include the use of genograms and other mapping approaches.



## Your Responsibilities:

- Support kinship carers and families across the NPY lands to meet the needs of children in their care through providing trauma informed case management. This includes developing a case plan, reviewing and assessing progress and case note recording.
- Conduct family scoping activities alongside Anangu community members and support them to be assessed as carers with DCP. This includes family mapping activities such as developing genograms.
- Provide education, training, advocacy and practical support to carers. This will include communication, coordination, liaison and referrals with other NPY Women's Council (NPYWC) Programs, community health services, clinics, child welfare agencies, and other human service agencies operating in the NPY region, ensuring that the strengths and needs of the family have been assessed.
- Develop and maintain partnerships with relevant organisation staff such as Aboriginal Legal Services, Police Services, Child Protection Departments Workers
- Provide appropriate advocacy for carers and children to have access to culturally appropriate support, education, resources and services so that personal development and self-worth of clients is promoted.
- Support community and regional based initiatives that will ultimately help improve the quality of life, health and safety of clients.
- Administer and maintain accurate records, data collections and reports as required by the funding. This includes client case file management; workshop statistics; filing of meeting minutes; administration of Emergency Relief and brokerage funds; and reports to team meetings, the CFWS Manager, NPYWC Directors and Communities.
- Working in a Malparara (together / side by side) partnership with an Anangu (Aboriginal) worker.
- Be responsible for the maintenance and accountability of vehicle and project equipment.
- Attend and provide reports to NPYWC Directors, General Meetings and other meetings as required.
- Attend training courses as required.
- Other reasonable and lawful duties as directed.



## Skills and Experience:

- Demonstrated case management or community development experience with families and children.
- Familiarity of working in a remote community or setting where flexibility and extensive travel is required.
- An understanding of the issues that affect the health and wellbeing of Aboriginal people in remote communities.
- An understanding of trauma informed practice and working with families with trauma experiences.
- Understanding of vicarious trauma, including self-care.
- Ability to work in a cross-cultural environment, including working in partnership with Anangu staff and taking direction from management.
- Good written and verbal communication skills across diverse groups.
- Ability to work with minimal supervision including being able to plan and use time effectively.

## Qualifications:

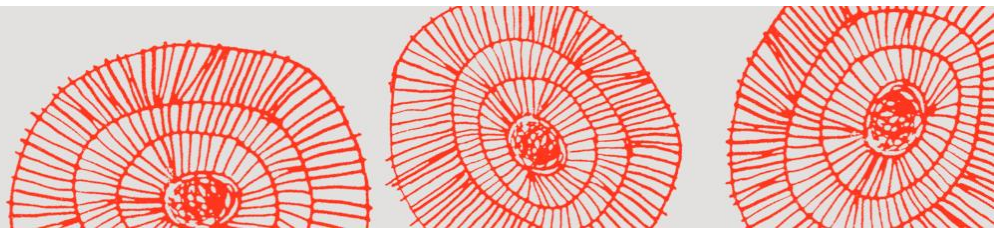
Qualifications in Social Work, Counselling, Psychology, Community Services and / or relevant experience.

## Remuneration:

- Base Salary: \$86,937.53 - \$98,361.83
- 11.5 % Superannuation guarantee
- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

## Employment Conditions:

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.



- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require some remote based and travelling staff to have a current Australian driver's licence.
- We require some remote based and travelling staff to be able to operate a manual 4WD vehicle or have a willingness to undertake training.
- All employees are required to have a First Aid certificate or have a willingness to undertake First Aid training.
- All employees are required to meet the relevant State and Territory mandatory vaccination requirements.
- A good level of health and fitness that matches the requirements of the role is required. If necessary NPYWC may require an employee to undergo a pre-employment medical assessment.

**We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.**

**All information will be held in the strictest of confidence.**

**ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION**

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Employee Name (Please Print)

.....  
Employee Signature

.....  
Date