

Position: Ara Nintiringanyi

NPYWC Program: Youth Service

Employment Details: Casual, Tuesday to Saturday

Location: NPY Region

Base Salary: \$24.99 per hour + casual loading

Our Purpose:

To support all Anangu, especially women and children, to have a good life, guided by culture and sound governance, through the collective agency of women.

Our Values:

We are an Anangu-led organisation. We believe in the strength of our people, our culture, and the collective agency of women. We are continually guided by our values, to deliver on our purpose and ensure we deliver for and to our community, more and better choices; a good life for all Anangu.

Your Team:

The NPY Women's Council (NPYWC) Youth Service works with children and young people aged 10-25 and their families.

The Youth Service:

- Works with young people and their communities to provide enjoyable, safe and educational recreation activities.
- Provides case management support to young people and their families.
- Advocates for better support for young people.
- Develops specialised projects
- Develops local staff to deliver the programs.

Your Role:

The Anangu Trainee Worker will:

- Report to the Anangu Employment Project Officer (AEPO) about your work;
- Want to learn;
- Want to become a leader;
- Attend all formal training;
- Conduct training when required;
- Travel to different communities to teach young people;
- Be a role model for young people; and
- Support the Youth Team in the community.

A learning plan is available which supports workers to obtain the skills and knowledge required for this role.

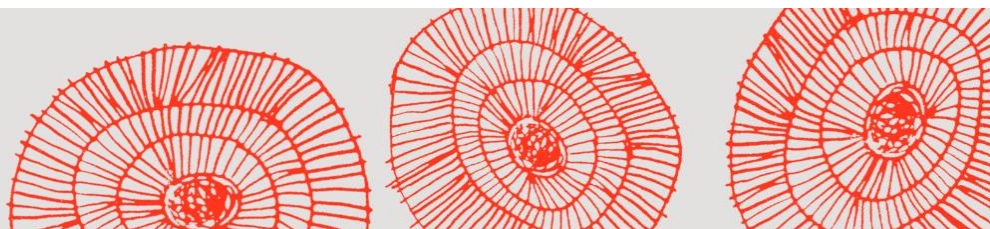
This is a learning role. You will not be expected to have all the skills to do the job straight away, but you must have a willingness to learn and a commitment to work.

You will be supported to advance to the next level.

Your Responsibilities:

You will support the Youth Program by learning to complete the following:

- Attend and actively participate in training with NPYWC, AFL NT, Softball NT, TAFE SA and CDU.
- Complete all course work and assignments.



- Travel extensively for training including providing activities with Softball NT and AFL NT at times outside NPYWC communities.
- Provide activities as part of learnings in Alice Springs / Darwin Schools and Youth Centres.
- Communicate with your Supervisor about challenges of the work and to ensure you are able to complete all training.
- Conduct activities and supervise activities in home community.
- Look after equipment and maintain NPYWC equipment.
- Work the Malparara way.
- Perform basic admin tasks such as emails, data entry, electronic purchase orders and timesheets.
- Attend and actively participate in meetings.
- Attend work events such as NPYWC Symposium and AGM.
- Represent NPYWC in a positive way.

Skills and Experience:

- Willing and able to work as part of a team.
- Good understanding of the community and the local culture.
- Basic ability to informally translate where appropriate.
- Talking with your team and supervisor.
- Positive attitude towards helping young people to be strong, and helping yourself be strong.
- Willingness to learn and travel.
- Supported by the community to do the work.
- Being a good role model for other young people.

Qualifications:

Essential

- Valid Working with Children Check
- Valid Criminal History Check
- First Aid Certificate or commitment to do First Aid training

Desirable

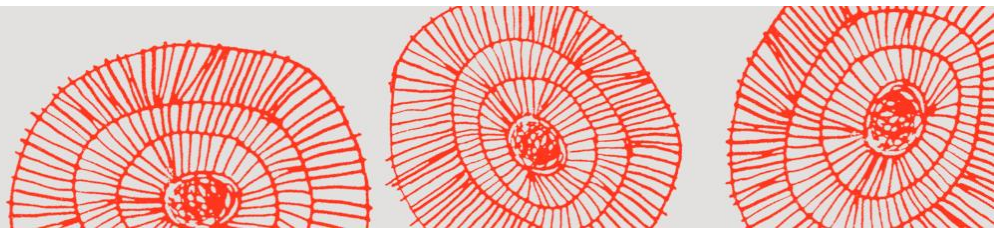
- Experience with young people

Remuneration:

- Base Salary: \$24.99 per hour
- 9.5% Superannuation
- Salary Packaging Benefits

Employment Conditions:

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.



- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require all staff to have a current Australian manual driver's licence.
- A current First Aid certificate or a willingness to undertake training.
- Experience in operating a manual 4WD vehicle or a willingness to undertake training.
- If required, we may ask you to complete a medical examination to determine you are fit to work.
- A good level of health and fitness that matches the requirements of the role. If so required by NPYWC you may be required to undergo a pre-employment medical assessment.

We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.

All information will be held in the strictest of confidence.

To find out more about this position, please contact Brett Toll, 08 8958 2370 or visit <https://www.npywc.org.au/jobs/> for more information about the role and what it's like to work for us.

APPROVED COPY

Signed:



Date: September, 2020

PROGRAM MANAGER

ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION

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Employee Name (Please Print)

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Employee Signature

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Date